Cornell Notes Checklist

1. Do I have all three boxes complete?
2. Is my “Record” section organized?
3. Are there only facts in my “Record” section? (no textbook fluff)
4. Does my “Reduce” section have a summary of my notes in my own words?
5. Does my “Recall” section have a question/main idea/key terms for each section heading?
6. If I cover up the “Record” section and ask myself the questions, will I be able to answer my questions sufficiently?

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